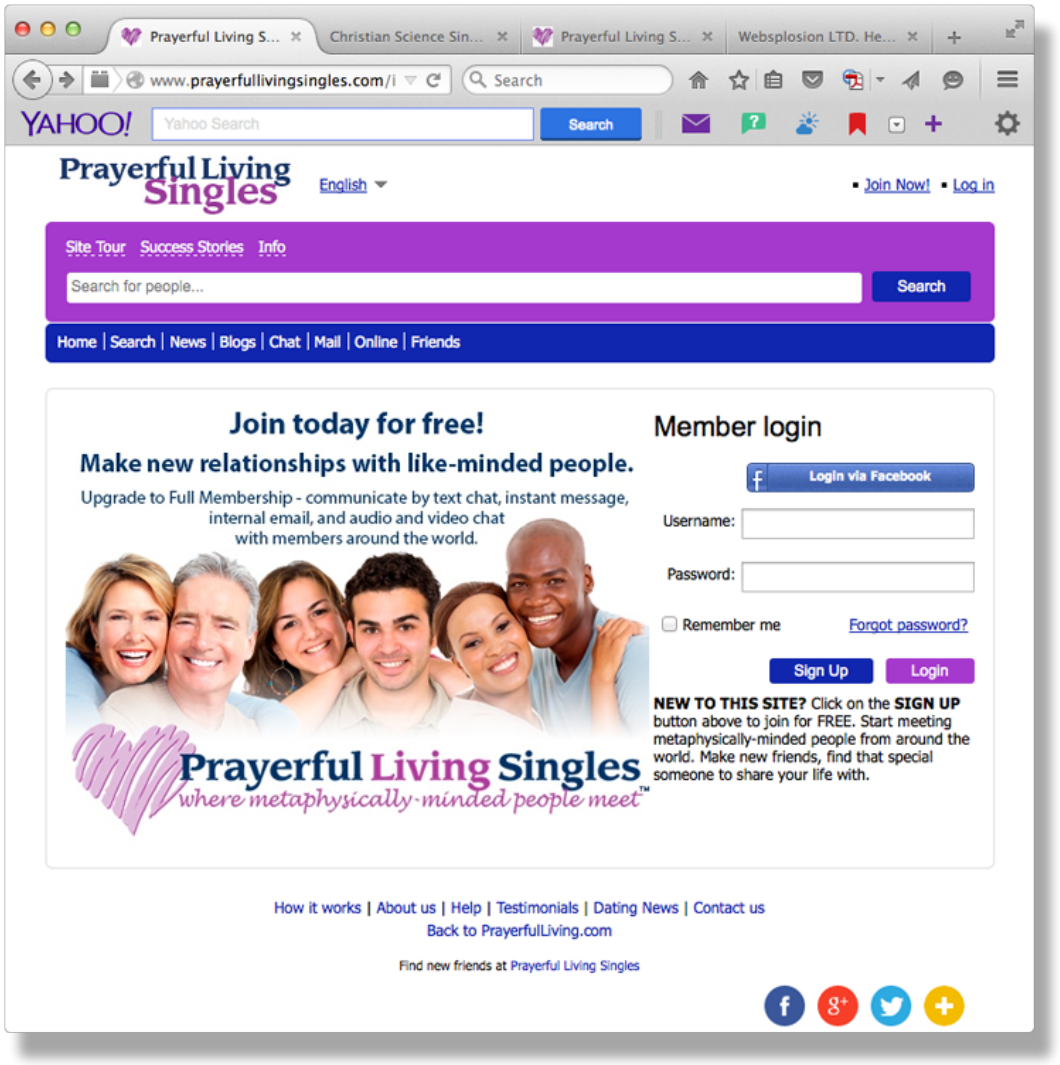
Prayerful Living Singles User's Manual



Rev. 7/30/15

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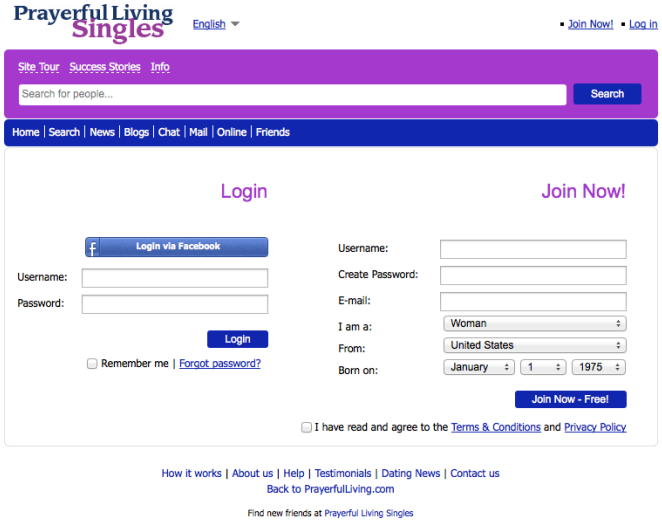
Welcome

Welcome to Prayerful Living Singles. We're a place for metaphysically-minded people to meet. Whether you are looking to just make new friends or you are looking for a marriage partner, our site offers an opportunity to meet others who value God, prayer and a metaphysical approach to living and loving life. Prayerful Living Singles is a place for those studying the teachings of Christian Science, Unity, Religious Science/Science of Mind, Metaphysical Science, Science of Being, A Course in Miracles, etc. Access the site via computer or mobile device.

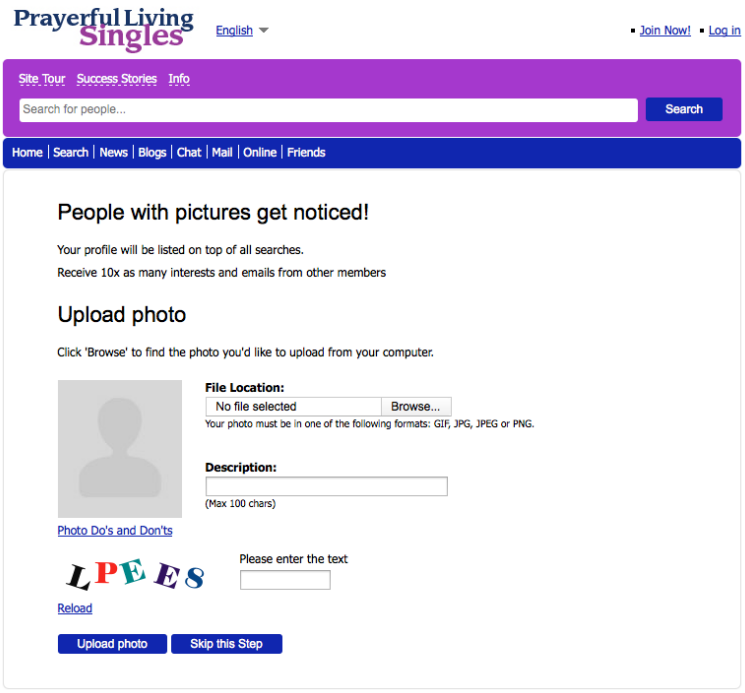
Join for free!

The first step toward free membership on this site is to register.



1. Click on the Join Now link on the site home page and you will get to this page (left).
2. Create a Username. You may use letters and numbers, upper and/or lower case, up to 20 characters long. For your privacy, please do not use your real name.

3. Select whether you are a man or a woman.
4. Select the country in which you live
5. Enter your birth date (this is not displayed publically on the site but is used to indicate your age so that members can search for people in the age groups they are looking for).
6. Tick the box agreeing to the site Terms & Conditions and Privacy Policy.
7. Click the Join Now – Free! Button.



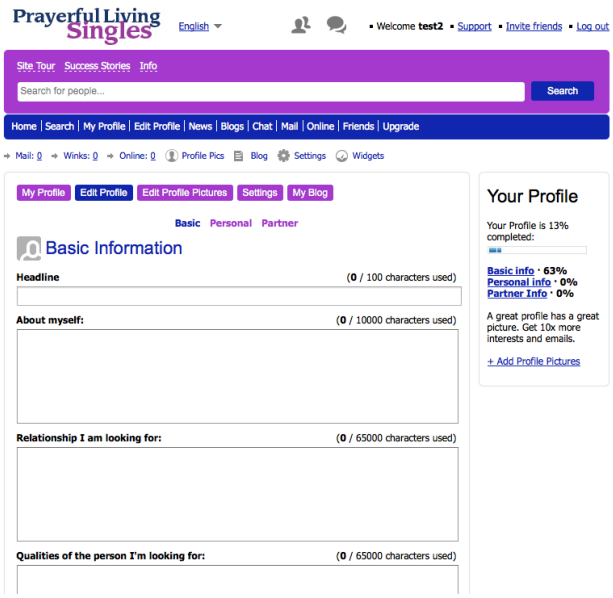
You will then be taken to this page (left). At this point you may add your main (head/shoulders) photo or your may skip this step and come back to it. (See more about including photos in the "Adding Pics" section below.)

Whether you add your photo now or you wish to skip for now, you must type in the colored text you see on the page, then either click "upload photo" or "skip."

Setting up your profile

The next step is to set up your profile – which you can do yourself. We suggest that you do this relatively soon after registering so that other members can search by the information you provide in your profile. The first page you will be taken to looks like this (right). This is the **Basic Information** page of your profile. Please fill in these text areas. The categories on the page are:

- Headline
- About myself
- Relationship I am looking for

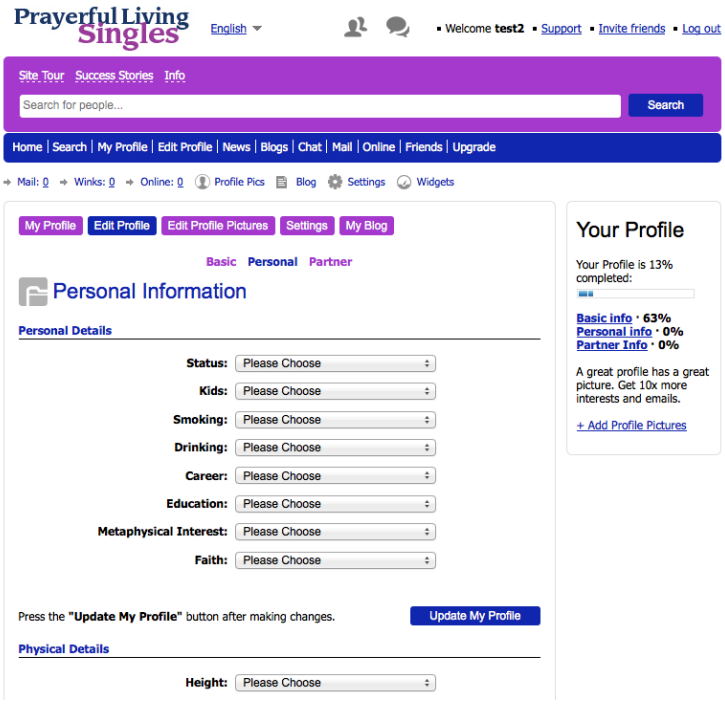


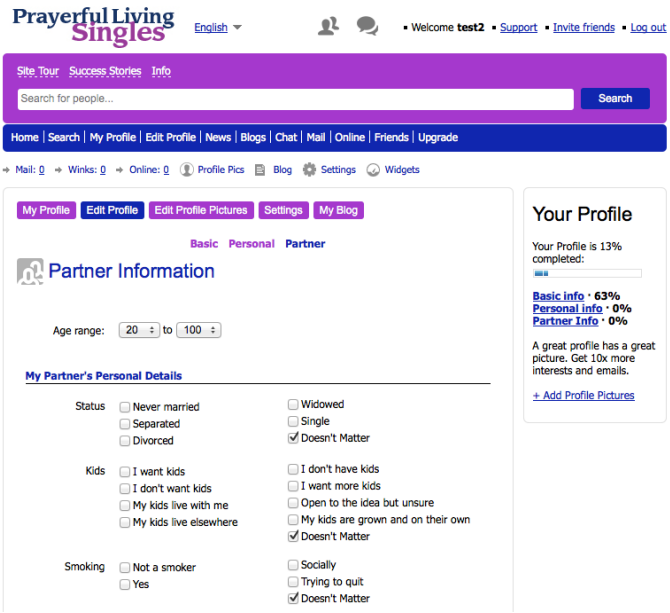
- Qualities of the person I am looking for
- Children / Grandchildren / pets
- My interests and hobbies

The information you provide will be visible in your profile for all to read. If you need to skip a paragraph just type in "more info later" and come back and fill in the paragraph on a later date. (The system will require you to put in something in each paragraph in order save the page and move on.) Please keep the answers tasteful.

There are two additional profile pages to be completed. Page two is the **Personal Information** page (right). For these topics simply click on the topic and select the appropriate response for each topic. This information is also visible in your profile for all to read. The topics include:

- Status (relationship)
- Kids
- Smoking
- Drinking
- Career
- Education
- Metaphysical interest
- Faith

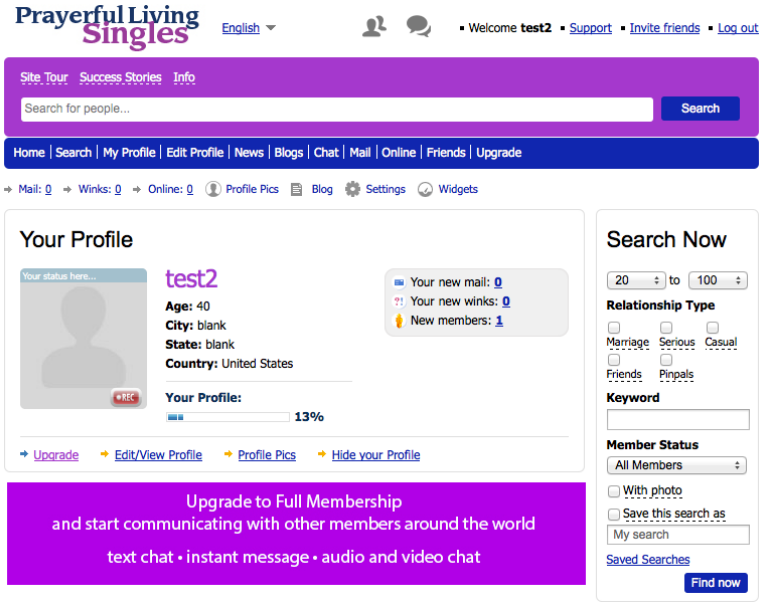




The site includes an automatic spell checker feature. If what you type is thought to be misspelled, the word will be underlined with red dots. You can then correct the word in question.

Page three is the **Partner Information** page (left). On this page you will tick all appropriate boxes that you'd like to see in a potential partner. If the answer to a particular topic doesn't matter, tick "Doesn't Matter." If it does, tick all appropriate boxes.

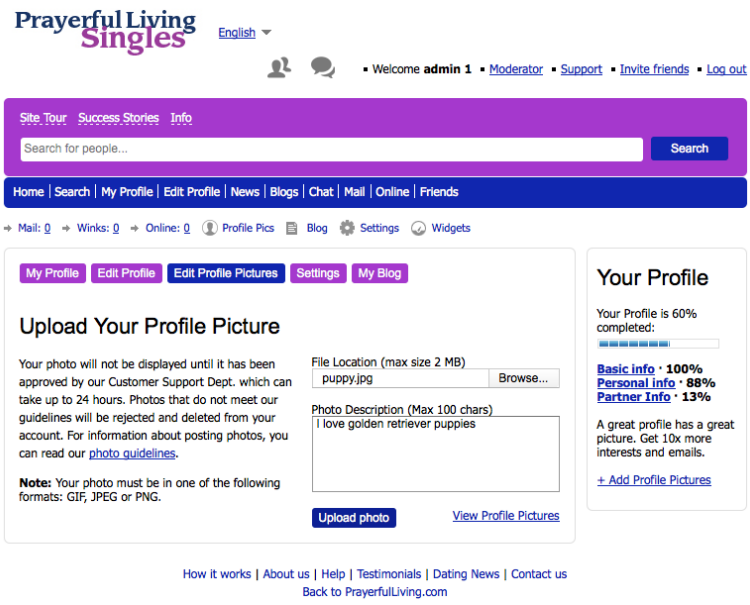
Click on "Home"



Once you have logged in to the site, the "Home" link in the blue menu bar at the top of the page will take you to your profile page. (The "My Profile" link in the blue menu bar will do the same thing.)

Adding Pics

You can add or delete photos at any time. All photos are subject to approval by Prayerful Living Singles before they go live in your profile. We do not allow nude, rude or distasteful photos.



Go to your profile page (click "Home" or "My Profile"). Once on your profile page, click the "edit profile" link. You may include multiple photos with your profile. Your main photo should be a head/shoulders shot taken within the past two years. You may include descriptions for each photo. We recommend that your additional photos are also recent, but they don't have to be from the last two years. For nostalgic photos, you may wish to indicate when a photo was taken. Your photos may be seen by anyone on the site. You do not have to include photos in your profile but it is recommended. You also have the option to make a photo private if necessary.

To add additional photos, repeat the same process (see image right). Click on the link in the bottom right corner of the page (next to the "upload photo" button) to view your uploaded photos. This is how other site users will see them. And again, you may add or delete photos any time.

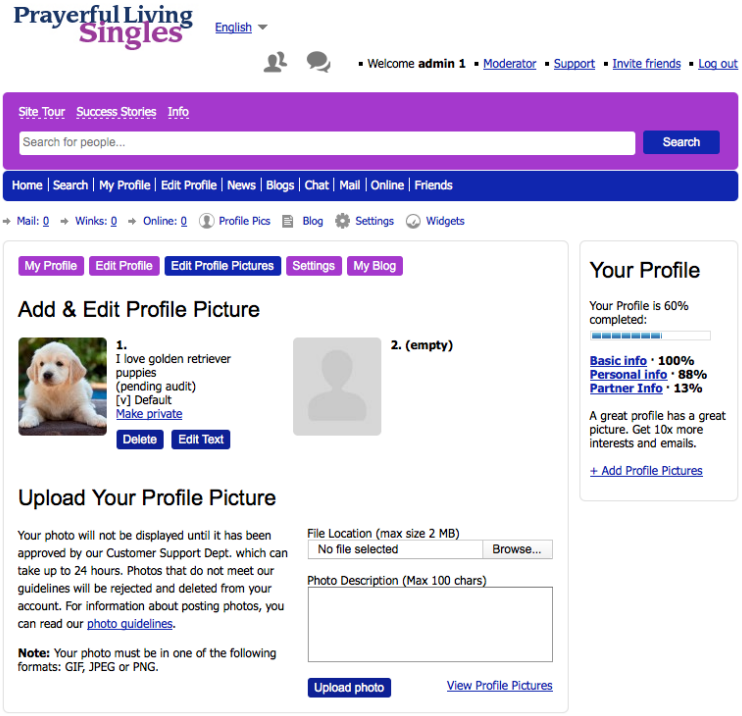


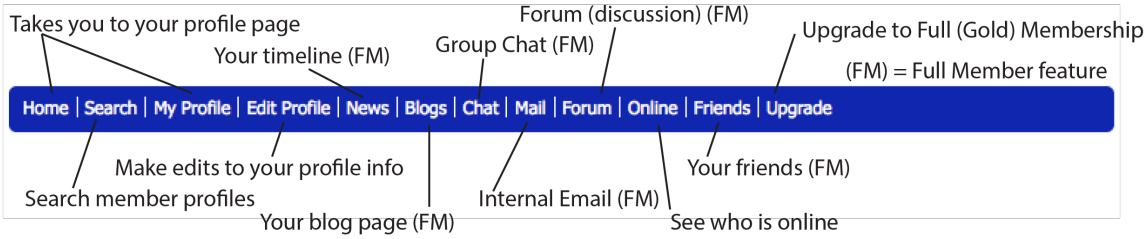
Photo requirements:

- Acceptable photo formats: GIF, JPEG, PNG
- Photos must be under 2 MB in size.
- Photos should be at least 150 x 150 pixels in size with the recommended minimum size 400 x 400 pixels.
- If you include more than one photo please make your head/shoulders shot your "default" photo.
- If you need help with your photos, please contact us. Use the contact us link on the site.

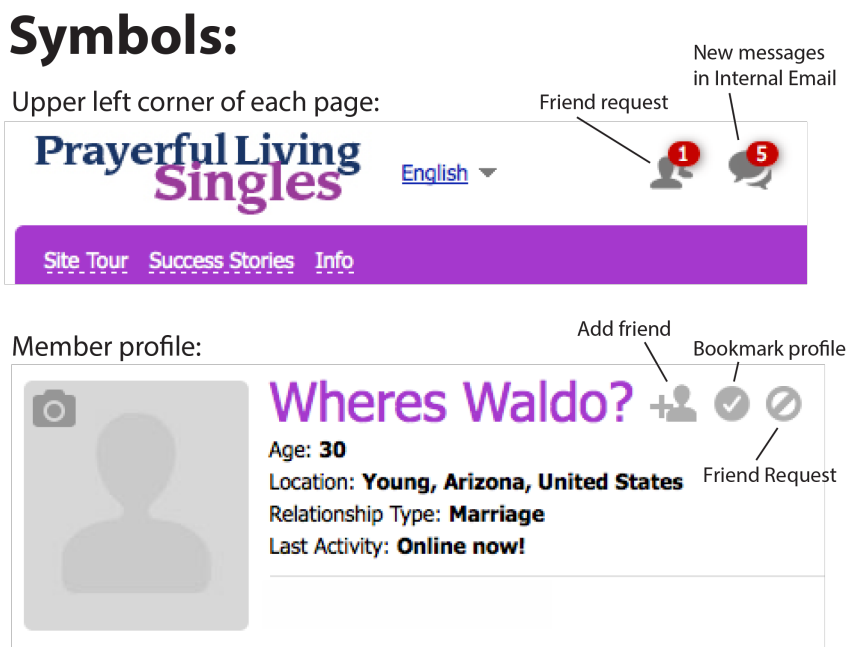
If you need to edit or crop your photos:
There are a number of online photo editor websites where you can upload a photo, edit, crop or rotate it and save it back to your computer. Then you simply upload the edited photo to your profile. We suggest http://www.picmonkey.com

Editing your profile

Go to your profile page (click "Home" or "My Profile"). Once on your profile page, click the "edit profile" button. This will take you to the editable pages for your Basic Information page, you Personal Information page, and your Partner Information page. Make whatever edits you need, making sure to click on the "Update My Profile" button on the bottom of each page (or your changes will not be saved).

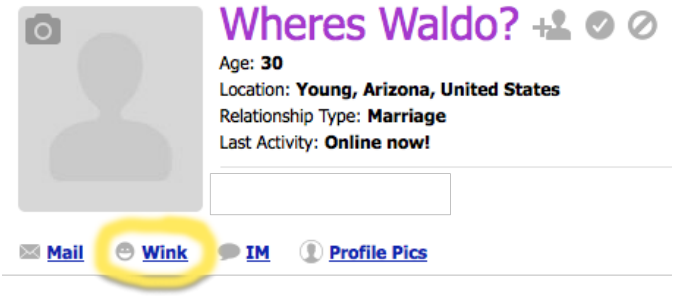


Understanding symbols and the blue menu bar



The blue menu bar on the top of each page on the site will help you navigate the site. The site uses various symbols. The image (above) explains the menu links and the image below explains the symbols.

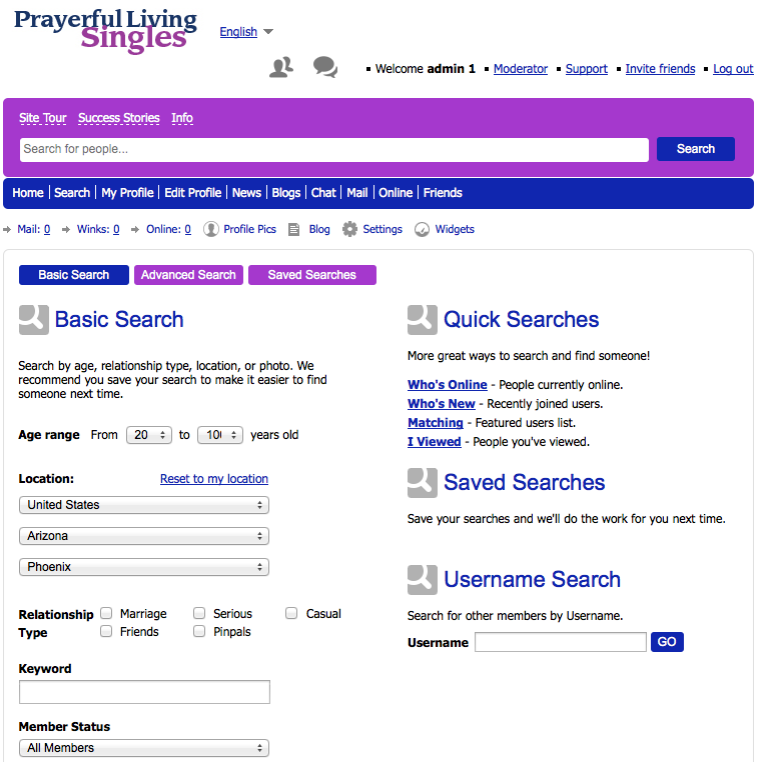
Show Interest ("Wink)



The "Wink" feature is available to all registered members (Free and Full Memberships). This is how you can show interest in another member's profile even if you and/or they are not Full (Gold) Members. Then, if you (and/or they) are interested, upgrade to Full (Gold) Membership (described below) and you will be able to use the site's many communication features to meet them.

Search

Clicking on the search link will take you to a search which will allow you to search all members. You may set various parameters to narrow your search. There is a "Basic Search" button and an "Advanced Search" button, and you can save your searches to refer back to. You will also find a simple "Search Now" box on the right side of your profile page.



Changing your Account Information

Click on the "edit profile" link. Scroll down the page past the Basic Information categories and you will come to "Account Information." There you may 1) change your username, 2) change the nature of the relationship you are looking for, 3) change your email address, 3) change your date of birth, 4) change your city, state, and country, 5) the system will tell you your membership status (Free or Gold) and if you are a Full (Gold) Member, how may days are left in your paid membership. **NOTE: if you want to change your password or delete your membership entirely, you must do so on the "Settings" page** (see below).

Membership Settings

Just below the blue menu bar there is a link called "Settings." It has a little gray "cog" graphic in front of it. Clicking on the Settings link provides you with a number of Personal Settings for your membership which you can control. It is also where you can: 1) change your password and 2) change your profile status – hide your profile temporarily, or delete your profile and membership completely. (**If you delete your profile**, you will have to start all over again if you decide to come back.)

Upgrade to Full (Gold) Membership – communicate with other members

When you are ready to communicate with other members – maybe someone has "winked" at you showing interest in your profile or you have searched the members and found someone you'd like to communicate with – you can **upgrade your free membership to Full (Gold) Membership.** Simply click on the "upgrade" link that is found on your profile page or in the blue menu bar at the top of every page. We offer 1 month, 3 month, 6 month and 12 month Full (Gold) Memberships. The longer the membership period, the less expensive per month the membership is. The chart (right) shows the Member benefit comparison between Free Membership and Full (Gold) Membership. Each of the communication features exclusive to Full Membership are described below.

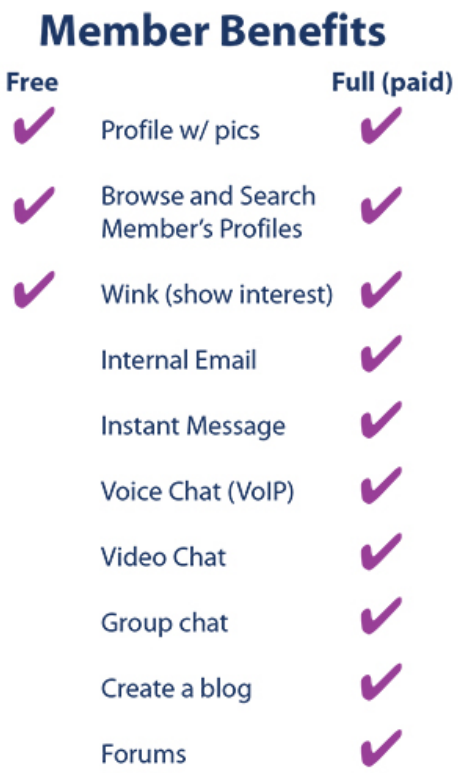
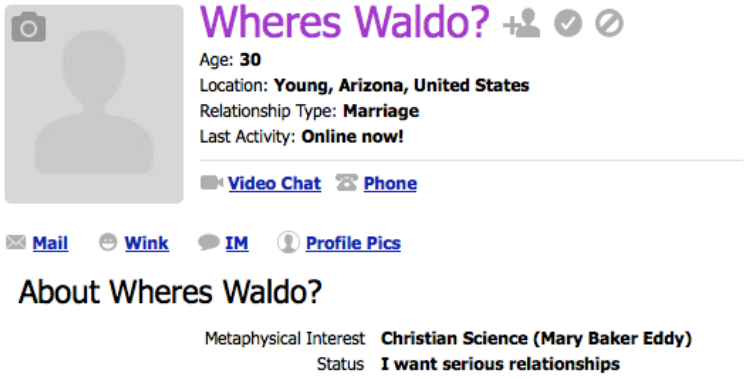


Image on right: screen capture of a full member profile showing links to the various communication features. If a member is not currently online, some of these links will not be visible. See below for explanation.



The various modes of communication for Full (Gold) Members are explained below…

Internal Email ("Mail")

This is a Full (Gold) Member feature that allows you to email all members internally within the site. No one sees each other's actual email addresses. When you send a message, the recipient receives an email notification in their actual email saying "the 'username (you)' has sent a message." There is a button in the email to take you to

your "Mail" page in the site where you may read your messages and reply.
NOTE: Full (Gold) Members can email ALL members, but only Full (Gold) members can open the messages and reply. Free members would see the message is from you but would have to upgrade to Full (Gold) Membership status to communicate.

Group Chat ("Chat")

This is a Full (Gold) Member feature that allows you to **live text chat online as a group**. You can access the Group Chat by clicking on the "Chat" link in the blue menu bar. This works best when a group of members schedule a time to meet in the Chat Room. Idea: how about a scheduled weekly Bible study discussion? Use the Internal Email feature (Mail) to schedule a time for you and the other members to get together live on the site.

Instant Messaging ("IM")

This is a Full (Gold) Member feature that allows you to instant message another Full (Gold) member on the site. The other member must be logged in to the site. When both members are logged in, the IM link on the profile page of the other person becomes active. **Click the link and text chat LIVE with the other member.**

Voice Chat ("Phone")

Have you ever used Skype? This is similar but all within the site. **No huge long distance bills to call members around the world.** This is a Full (Gold) Member feature that allows you to talk audibly another Full (Gold) member on the site. **The other member must be logged in to the site.** When both members are logged in, the "Phone" link will appear, otherwise the link does not show up. Use the Internal Email feature (Mail) to schedule a time for you and the other member to get together live on the site. Oh, and it is all AUDIO ONLY so you don't even have to comb your hair!

Video Chat ("Video")

OK, now you are ready to communicate with each other with VIDEO. You've gotten dressed up and done your hair. **Now click the link and SEE your friend live.** This is a Full (Gold) Member feature that allows you to **talk and see** another Full (Gold) member on the site online with streaming video, LIVE. **The other member must be logged in to the site.** When both members are logged in, the "Video" link will appear, otherwise the link does not show up. Use the Internal Email feature (Mail) to schedule a time for you and the other member to get together live on the site.

Other Full (Gold) Member features…

Blog

Are you a writer or blogger? Full (Gold) Members may set up their own blog and add posts

Forums

An online discussion Forum for our Full (Gold) Members. Share ideas and comments on various topics: Bible Lesson study, Art, Books, Business, Metaphysical topics, Pets, Sports, etc.

Friends

This is a Full (Gold) Member feature that allows you click on the little "+" logo to the right of a person's username on their profile page to connect with them as friends. It is an easier way to access them and they can see your profile Wall (described below).

Wall

This is a Full (Gold) Member feature that allows you add comments, what you are doing, etc., and records when you have added new friends (like Facebook). Other members can comment or you can go to the "Settings" page and make it "Friends only." Access your Wall by clicking on the "News" link in the blue menu.

Guidelines, Policies, Abuse

We take your privacy seriously. We suggest you not use your complete name as your Username. Addresses, phone numbers, email addresses and complete birth dates are not included in the profiles. You may choose not to disclose your city or state. Before joining, please be sure that you have read the site Terms & Conditions http://prayerfullivingsingles.com/info.php?page=term_cond&lang=default and the site Privacy policy http://prayerfullivingsingles.com/info.php?page=priv_policy&lang=default

Please report any misuse of the Profiles and communication systems to info@prayerfullivingsingles.com. Misuse will lead to expulsion from the singles group and the blocking of your access to the communication systems.

Please note: PrayerfulLivingSingles.com is a social website providing a place to meet and get to know other single metaphysically-mind people from around the world. The website and communication systems are not to be used to broadcast political or religious viewpoints (even under the name of "your religion") using the internal email system. You may, of course, discuss religious topics one-on-one, or in the chats and Forum.

Prayerful Living Singles does not discriminate on ethnicity or sexual orientation.

Contact us

You may email us at info@prayerfullivingsingles.com

Our office hours are Mon-Sun: 9 am - 12 midnight EST
You may also reach us by phone: 1+602-635-1987
UK phone: +44 20 (0) 3286 3510
Australia phone: +61 02-8006-1987

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